

After School Position Available



Assistant Tutor

Under the direction of the Site Coordinator, Technology Specialist and the Scholars Unlimited program staff the Assistant Tutor will assist the Technology Specialist in working with students with computer programs designed to help students with reading or math. Scholars Unlimited programs are located in elementary schools throughout Denver, within Denver Public Schools.

Assistant Tutor positions will be located in the following Scholars Unlimited partner schools: Ashley, Florida Pitt Waller, Stedman, and Whittier. The program dates will be September 12th, 2016 to May 12th, 2017.

Job Requirements & Expectations

- Assist the Technology Specialist with instruction using the curriculum as outlined by Scholars Unlimited
- Work with small groups of students running computer-based programs
- Assist students in the development of learning computer skills
- Help provide safe and quality care to the students
- Help with snacks and attendance
- Attend all training and staff meetings
- If 18 or over, complete all paperwork required by the State of Colorado for Child care licensing
- Adhere to all Scholars Unlimited policies as stated in the staff handbook.
- Other duties as assigned

Required Experience and Skills

- Must be at least 15 years old
- Ability to follow curriculum and direction from supervisors
- Strong academic skills in reading and writing
- Attendance at all trainings
- Experience working with elementary age children a plus

Compensation

\$8.23/hour once all paperwork is completed for all program, meeting, and training.

To Apply: Please visit www.scholarsunlimited.org to fill out an online application.

Employment with Scholars Unlimited is on an "at-will" basis and is for no definite period and may regardless of the date or method of payment of wages or salary, be terminated at any time with or without cause and without prior notice. Equally, employees are free to terminate their employment at any time for any reason.