

Scholars Unlimited

SAFETY PLAN IN RESPONSE TO COVID-19

Scholars After School 2020-2021



Mission: We foster academic, social, and emotional growth for children in low-income communities around metro Denver.

PROGRAM DETAILS

Program Dates

September 8, 2020 - May 7, 2021

(Dates may vary based on district/school adaptations or needs)

Program Locations

- Aurora
 - Park Lane
- Denver
 - Amesse, Ashley, College View, Columbine, Florida Pitt Waller, Oakland
- Westminster
 - Harris Park and Mesa

Times

Vary based on location. Most programs run 2.5 hours

Enrollment numbers

40 (per school)

Ratio

1 staff:10 scholars

In-Person programming

Academic:

All scholars will receive academic tutoring 2 days a week. 1 teacher will work with 10 students. For 45 minutes, scholars will engage in either academic workbooks (kindergarten - 2nd grade) that are phonics-based early literacy supports or Project Based Learning curriculum (3rd - 5th). All scholars will receive 45 minutes of Lexia Core 5 literacy instruction.

Enrichment:

All scholars will receive enrichment programming 3 days a week. 2 Youth Development Instructors (YDI's) will work with 20 scholars. YDI's will develop programming that includes- arts and crafts, STEM, recreation, etc. that is fluid by scholars' voice and choice. Scholars will receive 1.5 hours of enrichment.

Unstructured and Makerspace:

This time is reserved for the start of the program (unstructured) and the end of the program (makerspace) every day. These times are meant for youth to engage independently with activities that are of interest to them. This time can also be used for homework help, or even social activities with other scholars (keeping in mind social distancing). Snack is also offered during these times.

(detailed [Schedule](#))

Remote programming

Scholars Unlimited will provide live sessions two days a week. These will consist of both academic and enrichment activities. Google Meets will be the platform that scholars will participate. Other activities such virtual field trips, youtube videos completed by our staff, and other engaging activities will be pushed out through our LMS- Seesaw. Scholars will also have access to Lexia and our teachers will assessing the data and provide specific instruction around areas that scholars need support.

Scholars Unlimited prides itself on being a learning organization. We understand that this school year we will have some great successes, and we will have some challenges. We are pumped for the successes and are ready to make real-time changes and adaptations to our programs in response to our challenges. We are steadfast in our values; they are: ***a belief in every child's potential, a belief in cultivating life-long learners, and a belief in the power of every child, family, and community.*** This drives us now and forward in providing the best program for our scholars, families, and community.

HEALTH & SAFETY PROTOCOLS

SOCIAL DISTANCING

To implement social distancing guidelines, we will reduce adult-supervised group sizes to no more than 10 scholars total. Groups will be kept together throughout the program and will not be combined (e.g., at the opening and closing). To the degree possible, we will maintain the same groups from day-to-day. This will help reduce potential exposures, and aid with contact tracing.

To maximize space between people in a group, there will also be a limit to 10 scholars per classroom and 20 scholars per large space. Pool noodles, cones, poly spots, etc. will be used to ensure a minimum of 6 feet between scholars.

In order to minimize the amount of time scholars are in close contact with each other, the following actions will be taken:

- Eliminating large group activities.
- Limiting the number of children in each program space.
- Increasing the distance between children during table work.
- Planning activities that do not require close physical contact between multiple children.
- Limiting item sharing, and if items are being shared, remind children not to touch their faces and wash their hands after using these items.
- Minimizing time standing in lines.
- Incorporating additional outside time.
- Avoiding gathering in larger groups for any reason. Outside time and lunch should be taken with the assigned group.

OUTSIDE TIME

Outdoor play will be offered in staggered shifts. If multiple groups are outside at the same time, they will have a minimum of six feet of open space between outdoor play areas or will be able to visit these areas in shifts, so that they are not congregating in groups. Participants will be prompted to always wash hands immediately after outdoor playtime.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

Facemasks will be required for every person that engages within the program. If a person does not have a mask, Scholars Unlimited will provide one for them. We ask that if a person is

wearing a cloth mask that they wash the mask after each use, and come to the program with a clean mask each time. Gloves will be on-site and used by staff if/when needed.

HYGIENE PRACTICES

Scholars and staff will be instructed to washing hands for at least 20 seconds: – Upon arrival at the program – Before, during, and after serving food – Before eating food – Before and after caring for someone who is sick – Before and after treating a cut or wound – After using the bathroom – After blowing your nose, coughing, or sneezing – After touching garbage – Any time you return to your program space from outside – Before touching your eyes, nose or mouth When soap is not available, hand sanitizer with at least 60% alcohol can be used (we will follow licensed child care guidelines regarding hand sanitizer if different). Young scholars will have direct staff supervision to ensure their hand washing is effective.

Scholars and staff must cover coughs or sneezes with a tissue, then throw the tissue in the trash, and then clean hands with soap and water or hand sanitizer (if soap and water are not readily available).

Unnecessary contact will not be permitted. This includes hugs, handshakes, high-fives, pats on the back. *In an effort to ensure positive youth development best practices, staff will be trained on using positive encouragement that does not include touching (air high fives, sending air hugs, no contact handshakes).*

DAILY CLEANING, SANITIZING, AND DISINFECTING PROTOCOLS

Schedule for sanitizing a minimum of twice per day, toy rotations, a nightly deep cleaning, and every other day fogging.

DROP OFF & PICK UP

All schools will be asked that scholars are released from their classrooms to one of the designated Scholars Unlimited rooms. No more than 10 scholars will be in a classroom, and 20 in large spaces such as the cafeteria and gym. The front office will receive a master schedule for each day that they can share with the classroom teachers.

Pick up will be handled at the door that is normally associated with Scholars Unlimited pick up. All families will be made aware of the pick up location upon enrollment in the program. Authorized adults will be asked to use their phones to text a designated phone number that they

are at the door. If an authorized adult does not have a phone there will be a doorbell that people can use but this is not preferred. A staff member will escort the scholar to the door and ask the authorized adult to sign out using a single-use pen. We are also exploring using a tablet for an online sign out option. The tablet will be wiped down with an alcohol wipe after each use.

VISITORS

Visitors will only be allowed at the program if necessary (licensing visits, repair personnel, etc.) We will limit all Central Office staff to a minimum and will only be on-site when necessary. All visitors will be greeted at the door, and given the same temperature and health screening as scholars and staff.

List of PPE

- Masks
- Gloves
- Temperature Scanners (3 per site)
- Tissues
- Hand Sanitizer
- Bleach
- Clorox wipes
- Noodles, cones, poly spots
- Alcohol wipes
- Lysol spray
- Pens (for individual use)



HANDWASHING 101

Make sure to take **at least 20 seconds!**



GET THOSE HANDS **WET!**



USE ENOUGH **SOAP** TO TOTALLY COVER THEM.



RUB **PALM TO PALM!** LIKE A SUPERVILLAIN!



RUB **BACK OF HAND** AND **BETWEEN FINGERS.** SWITCH & REPEAT!



NOW **INTERLACE FINGERS** PALM TO PALM. **WIGGLE ABOUT!**



MAKE **TWO FISTS** AND **INTERLOCK FINGERS.**



MAKE A **FIST** AROUND YOUR **OPPOSITE HAND'S THUMB** AND **WIGGLE IN A CIRCLE.** SWITCH & REPEAT.



PRETEND TO **PET A LITTLE FRIEND** IN ONE **PALM** IN A **CIRCLE**, BACKWARDS AND FORWARDS, WITH THE **FINGERS** OF YOUR OTHER HAND. SWITCH & REPEAT.



TIME TO **RINSE!**



USE **PAPER TOWEL** TO **DRY THOSE HANDS.**



TURN OFF THE **FAUCET** WITH THE **SAME PAPER TOWEL.**



YOU HAVE THE **CLEANEST HANDS** IN ALL THE LAND!



SPECIFIC COVID-19 CONSENT

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely dangerous and is believed to be spread from person-to-person contact. As a result, federal, state and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people. The State of Colorado and local governments have determined that under limited circumstances, using strictly followed health guidelines, certain businesses may re-open operations at this time. This is not to be seen as any medical or health care determination that COVID-19 is no longer a threat to the lives and health of the citizens of Colorado.

Scholars Unlimited has put in place preventative measures to reduce the spread of COVID-19; however, **Scholars Unlimited** cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, your and your child(ren)'s physical presence at the **Scholars Unlimited** activities could increase your risk and your child(ren)'s risk of contracting COVID-19.

By agreeing to this statement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending activities and that such exposure or infection may result in personal injury, illness, permanent disability or death. I understand that the risk of becoming exposed to or infected by COVID-19 at the activities may result from the actions, omissions, or negligence of myself and others, including but not limited to, **Scholars Unlimited** employees, volunteers, and their family members.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) and myself (including, but not limited to, personal injury, disability or death), illness, damage, monetary loss, claim, liability, or expense of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s participation at **Scholars Unlimited** activities ("Claims"). On my behalf, and on behalf of my child(ren), I hereby release, covenant not to sue, discharge and hold harmless **Scholars Unlimited** its employee, agents and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of the **Scholars Unlimited** its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after attendance at **Scholars Unlimited** activities.

I agree to protect, defend, indemnify and hold harmless **Scholars Unlimited** (as well as its volunteers, contractors, officers, directors, employees, representatives, attorneys, and insurers) regarding any of the Claims, and shall be liable to pay attorneys' fees and costs incurred by **Scholars Unlimited** or any of the foregoing persons mentioned in this paragraph in the event that I or any person on my behalf bring a Claim that has been otherwise waived by this agreement.



HEALTH & SAFETY PREPARATION CHECKLIST

This checklist will be used prior to launching the program by site staff to help monitor the completion of the guidance and recommendations necessary for health and safety.

| | Item | Date Completed | Notes |
|--------------------------|---|----------------|-------|
| <input type="checkbox"/> | Establish access control protocols that limit visitors and ensure the screening of any necessary visitors. | | |
| <input type="checkbox"/> | Establish pick-up and drop-off protocols that limit contact including curbside drop off and pick up and online sign in and out. | | |
| <input type="checkbox"/> | Establish daily wellness check protocols for staff and students | | |
| <input type="checkbox"/> | Ensure necessary staff for daily wellness checks and secure thermometer appropriate for screening. | | |
| <input type="checkbox"/> | Establish daily cleaning, disinfecting, and sanitizing protocols for frequently touched surfaces, tables, and toys. | | |
| <input type="checkbox"/> | Secure necessary disinfecting supplies. | | |
| <input type="checkbox"/> | Establish protocols for handwashing at all necessary times. | | |
| <input type="checkbox"/> | Determine how to incorporate learning about the spread of germs, handwashing, and not touching your face into programming. | | |
| <input type="checkbox"/> | Post handwashing instructions at all handwashing stations. | | |

| | | | |
|--------------------------|--|--|--|
| <input type="checkbox"/> | Ensure masks are available for all staff; establish expectations and protocols for participant masks; post required signs. | | |
| <input type="checkbox"/> | Secure any additional PPE necessary. | | |
| <input type="checkbox"/> | Establish a program schedule to allow for staggered meals. | | |
| <input type="checkbox"/> | Secure disposable plates and utensils and any other needed food service supplies. | | |
| <input type="checkbox"/> | Remove all toys that are not easily cleaned. | | |
| <input type="checkbox"/> | Establish protocols for all toys, including providing individual toys and supplies when possible. | | |
| <input type="checkbox"/> | Establish protocols for outside play that avoid the use of playground equipment and ensure lesson plans allow for other engaging outdoor activities. | | |
| <input type="checkbox"/> | Designate and prepare a space for isolation of sick children. | | |
| <input type="checkbox"/> | Establish a communication protocol with parents in the event of facility closure. | | |
| <input type="checkbox"/> | Establish protocols for ensuring all participants or staff exhibiting signs and symptoms of COVID-19 do not return until after a period of self-isolation. | | |

WELLNESS SCREENING

**Google Form has been created for staff using this content. Scholars' information will be recorded on [daily rotation sheets](#). Anyone showing symptoms or temp over 100.4 will not be admitted into the program.*

DATE: _____

Name: _____ **Role:** _____

Temperature Reading: _____

Do you have any of the following symptoms?

Dry Cough: _____

Shortness of Breath or Other Respiratory Problems: _____

Sore Throat: _____

Loss of taste or smell: _____

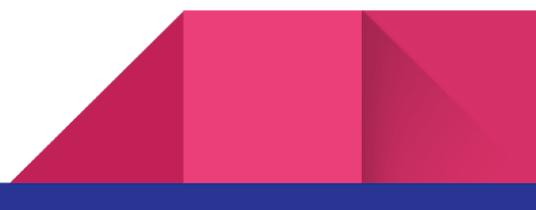
Nasal Congestion: _____

Rash: _____

Nausea or Diarrhea: _____

Fatigue: _____

None: _____



Overarching Goals of Scholars Unlimited

Academic Gains

Targeted reading support
Project-based learning
Intervention support



New and Enhanced Experiences

Broadening students' views of the world around them.

Sparking imaginations and inspiring a passion for learning

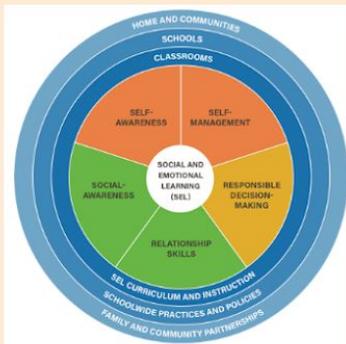
"...slew of recent studies have shown measurable benefits of cultural experiences like attending a play or visiting a museum, including greater appreciation of art, higher tolerance, and stronger critical thinking skills." - Chalkbeat (May 2019)



Dynamic programs that inspire young learners.
3401 Quebec St. #5010 | Denver, CO 80207 • scholarsunlimited.org

Social, Emotional Learning

Includes three core competencies that, when engaged, lead to better opportunities for success in school, career, and life—they are self-awareness and self-management, social awareness and relationship skills, and responsible decision-making.



Building Positive Relationships

Positive Youth Development

Positive youth development is a **strengths-based** view of adolescence. This approach focuses on helping youth acquire the knowledge and skills they need to become **healthy and productive adults**.

Developmental Relationships

Close connections through which young people **discover who they are**, gain abilities to **shape their own lives**, and learn how to interact with and **contribute to the world** around them.

